

POLICIES

The following facility use policies are to be obeyed along with all Federal, State and local laws.

- Because the Garden is a private non-profit institution, we do not allow activities that involve raising funds to benefit any organization other than the Garden. Garden facilities may not be used for political events, religious functions (excluding wedding ceremonies), commercial promotions, and any other function that may conflict with the interests or mission of the Garden, or events which the Garden is unable to serve appropriately or adequately.
- No smoking is permitted in any buildings or on the grounds.
- Do not pick flowers or other vegetation.
- No open flames are allowed. Only smokeless, dripless candles are permitted in the buildings and must be inside a fireproof container. No fires are allowed in the teepee.
- No Sawtooth Botanical Garden display is to be moved or obstructed without prior consent from the Executive Director.
- Electricity is provided from the building and music is permitted, but cannot be amplified over the entire grounds and must not create a nuisance to adjacent neighbors.
- Tents must be pre-approved and the placement coordinated no later than 30 days prior to the reservation date. Please note additional fees apply.
- There is no outdoor lighting on the grounds. Events which extend past daylight hours must provide temporary lighting approved in advance by the Executive Director.
- You may toss flower petals or use bubbles, but NOT confetti, birdseed or rice. These products are detrimental to the health of our wildlife.
- Additional time is available at the rate of \$100.00 per hour and will be billed accordingly
- Staff is not available to receive deliveries or coordinate event set up unless arranged in advance.
- Overnight storage of items requires approval and is contingent on space available. Items stored in the kitchen and meeting room are charged applicable rates.
- Please remember that this is a public facility and difficult to maintain. Please check your site before and after the ceremony. The Sawtooth Botanical Garden cannot be responsible for any items left on the premises. Please carry out all items you bring on site.
- As a public space, the Sawtooth Botanical Garden grounds remain open to other visitors. Classes and tours may also be taking place on the grounds. We cannot guarantee privacy for your ceremony.
- If you rearrange our benches for your ceremony, please return them to their original location at the conclusion of your ceremony.
- Garbage and trash must be collected and deposited in the dumpster in the parking lot. Recycling containers are provided for glass, plastic bottles, white paper, aluminum and tin. Please follow recycling guidelines found on containers. No garbage is to be left on the ground outside the building. Failure to clean up or remove garbage will result in additional cleaning fees and forfeiture of the deposit.
- The “Renter” and their guests are to be responsible for their children and said children's behavior.
- Any equipment rental arrangements, large decorations, musical equipment and other large items being brought into the event, must be cleared through the Executive Director at least 14 days prior to the event date.

- All decorations, equipment or other items provided by the “Renter” are to be removed immediately following the event.
- The operation of the water features is not guaranteed. These features may be turned off for maintenance, repair, or water conservation at any time. In an effort to decrease electrical use, the Garden of Infinite Compassion waterfall is turned off at 8 pm daily.
- The Sawtooth Botanical Garden assumes no responsibility for failure of the plumbing, lighting, and heating systems to operate properly, and the Renter hereby releases SBG from all damages or claims of every kind which may result from such failure.
- Violations of terms and conditions for facility use may result in the immediate termination of the event if such violation is determined to be of a serious nature that presents an unsafe environment or threat to persons and property. In case of such termination there will be no refund of any fees received.

In the event that any part of the rented facility or grounds are damaged by the “Renter” or event attendees, the “Renter” will be fully responsible for reimbursing The Sawtooth Botanical Garden for all costs associated with returning the facility or grounds to its original condition inclusive of any expenses incurred in recovering said sums including reasonable attorney’s fees. The Sawtooth Botanical Garden is not responsible for lost, stolen or damaged personal property

These regulations and any agreement between the “Renter” and SBG may not be waived or modified unless such waiver or modification is in writing and duly executed by the Executive Director. Other personnel of SBG have no authority to modify or waive any portions of these regulations or any agreement.

INDEMNIFICATION

The “Renter” reserving spaces(s) at the Sawtooth Botanical Garden agrees to indemnify, hold harmless, save harmless and defend the Sawtooth Botanical Garden against any and all claims, damages, demands, costs and expenses, including reasonable attorney’s fees for the defense thereof, arising from any breach or default on the part of the contracting party in the performance of any of the terms and conditions of this document or arising from any act of negligence or fault of their guests. Further, the “Renter” agrees that in the event they require their guests, licensees, or participants to execute a waiver, release or form concerning the “Renter’s” liability to such individuals, or causes such form to be delivered to the “Renter”, the contracting party shall also include the Sawtooth Botanical Garden as a party to such waiver, release or form, to the same extent and capacity as the “Renter”.

INSURANCE

The Renter may be required to have liability coverage specific to the permitted event. If required, each insured shall be considered primary with regards to any insurance maintained by the Sawtooth Botanical Garden, and shall name the Sawtooth Botanical Garden and GEPI as additional insured and provide coverage for bodily injury (including loss of life) and property damage. *When requested, a Certificate of Insurance must be submitted to the Sawtooth Botanical Garden no later than 10 days prior to the event with said certificate must contain a 10 day notice of cancellation provision. Individuals or groups should contact their homeowners, renters or business insurance for appropriate coverage.*